

JUDICIAL APPOINTMENTS BOARD FOR SCOTLAND

BOARD

MINUTES OF THE MEETING HELD ON MONDAY 31st JANUARY 2011 IN THE BOARD ROOM, 44 DRUMSHEUGH GARDENS

- Present: Sir Muir Russell, Chairing Member
Ms Elspeth MacArthur
Mr Sandy Mowat
Professor Andrew Coyle
Lady Smith
Sheriff Kenneth Ross
Mr Martin McAllister
Mr Iain Armstrong QC
- Substitute Member: Sheriff Principal Alastair Dunlop
- In attendance: Mr Trevor Lodge, Chief Executive
Mr Chris Orman, Secretary to the Board
Mrs Dorothy Smith, Policy Officer

1. Welcome and apologies

- 1.1 The Chairing Member welcomed the Board Members to the meeting. In particular Sheriff Principal Alastair Dunlop was welcomed to his first meeting as the Substitute Member for the purposes of the Sheriff Principal appointment round. Dr Michael Ewart had tendered his apologies.

2. Judicial and Legal Members' consideration of the Legal Competence of Applicants

- 2.1 Lady Smith chaired the discussion, which was observed by the lay members. The judicial and legal members carried out their duties in terms of Section 13 of the Judiciary and Courts (Scotland) Act 2008. They assessed the applicants on the basis of their application forms, the written work provided and the referee assessments, in accordance with the Board's marking scheme, as input to the overall Board sift assessment.

3. Sift of Applications

- 3.1 The full Board considered the eight applications. Taking account of the assessment by the judicial and legal members under section 13 of the Judiciary and Courts (Scotland) Act 2008, the leadership and management criteria and the personal and judicial qualities expected of applicants for the office of Sheriff Principal, it was agreed that six applicants should be invited for interview.

Action Point: *Secretary to the Board to take forward the arrangements for informing applicants of the result of their applications.*

4. Case Study

- 4.1 The Board agreed that Sheriff Ross should liaise with Sheriff Principal Taylor regarding a suitable case study for use as part of the interview stage.

Action Point: *Sheriff Ross to take forward with a view to presentation of case study material for approval at the February meeting.*

5. Presentation Topic

- 5.1 The Board agreed that the presentation topic should be as follows:

"The leadership and management role of the Sheriff Principal is key – what I would bring to it and how I would tackle it."

6. Leadership Judgement Exercise (JAB/2011/01)

- 6.1 The Chairing Member welcomed Ms Juliet McGrail, HR Consultant, and Ms Alison Lawrence, Occupational Psychologist, from Capita People Development who presented the first draft of the Leadership Judgement Exercise. Several amendments to the paperwork were agreed and will be taken forward by Capita People Development for presentation to the handover meeting on 21 February.

Action Point: *Capita People Development to finalise the paperwork for presentation to the handover meeting on 21 February.*

7. Any Other Business

- 7.1 No items were raised.

The meeting closed at 1245 hours